

# SUMMER PRESCHOOL EARLY LEARNING CENTER



Great Start Readiness Program

## Continuity of Learning and COVID-19 Response Plan (“Plan”) Assurances



*These materials were developed under a grant awarded by the Michigan  
Department of Education.*

## Continuity of Learning and COVID-19 Response Plan (“Plan”)

*The goal of a Continuity of Learning Plan and COVID-19 Response Plan is to ensure that each District or Public School Academy is providing, to the best of its ability, each student with alternative modes of instruction to help them stay on pace in their learning. This application recognizes that there is no “one-size-fits-all” solution; multiple means of engaging students and supporting families may be necessary that may vary by grade level, school building, or student population served.*

For the purposes of the Plan, “district” refers to school districts and public school academies

Date Submitted: May 7, 2020

Name of District: Summer Preschool Early Learning Center

Address of District: 3121 W. McNichols Detroit, Michigan 48221

District Code Number:

Email Address of the District Superintendent: Summerpreschoolelc@yahoo.com

Name of Intermediate School District: Wayne RESA

Name of Authorizing Body (if applicable):

In accordance with Executive Order 2020-35 a Plan must include all the following parts:

1. Please describe the methods the district will use to provide alternative modes of instruction other than in-person instruction and a summary of materials each pupil and the pupil’s parents or guardians will need to access meaningfully the alternative modes of instruction included in the Plan. If the Plan relies on electronic instruction, the Plan must ensure to the extent feasible that pupils have access to a connected device capable of accessing the electronic instruction and must not penalize a pupil for the pupil’s inability to fully participate.

***“Alternative modes of instruction” means modes of pupil instruction, other than in-person instruction, that may include, without limitation, partnerships with other districts or intermediate districts or community colleges or institutions of higher education, use of vendors, use of online learning, telephone communications, email, virtual instruction, videos, slideshows, project-based learning, use of instructional packets, or a hybrid of multiple modes of learning that still promote recommended practices for social distancing to mitigate the spread of COVID-CD.***

District/ PSA Response:

Our CBO will utilize the following developmentally appropriate alternative modes of instruction in order to best meet the needs of our children during the time when in-person instruction is not an option:

Online learning platforms/apps (Zoom, YouTube, Facebook, Remind, Class Dojo, Goggle Duo, COR Advantage, etc.) for 2- way communication between children/families and teaching staff

- Telephone communications to share pertinent instructional information with children and families
- Email/electronic sharing apps to communicate information with children and families
- Hands-on learning packets (paper, scissors, markers, crayons, glue, books, learning games, puzzles, science projects, small manipulatives, etc.) used for independent activities on their own or in combination with online lessons. All learning activities will include clear and simple directions for families. All families are English Speaking.

2. Please describe the methods the district will use to keep pupils at the center of educational activities, including outreach to continue building relationships and maintain connections, and to help pupils feel safe and valued.

District/ PSA Response:

Summer Preschool Early Learning Center remains committed to keeping our children at the center of all that we do. The public health crisis has only strengthened our stance. Our CBO is committed to educating the Whole Child. We are intentionally focused on our children and emphasize the collaboration between schools, communities, public health, and health care sectors for the purpose of better aligning resources in support of the whole child.

Now, more than ever, we are striving to be intentional in our outreach to continue building relationships and maintain connections. We are committed to do all we can to help children feel safe and valued.

- We will consider children's goals when planning activities and communication.
- Families will be supported with creating predictable routines for learning and play in whatever way works best for them.
- Child learning will be supported through ongoing communication and collaboration. This will not look the same for every child and family—safety remains the priority. We will provide translations as necessary.

Per MDE guidance Summer Preschool will:

- Focus on relationships first
- Strive to include activities, outreach or connections that replicate the child's experiences at school, to the extent possible (i.e. A condensed version of the daily routine, read aloud, small and large group
- Ensure that activities for children include guidance for families in how to follow their child's lead and ask open-ended questions that encourage critical thinking
- Encourage families to read with their child every day or as often as possible

Resources include but not limited to:

- [Conscious Discipline Covid-19 Resources](#)
- [Sesame Street in Communities Traumatic Experiences](#)

- [PBS KIDS In Home Learning](#)
- [Wayne RESA GSRP Facebook page](#)
- [GSRP YouTube Channel:](#)
- [Wayne RESA Parent Portal with Preschool Resources](#)
- [COR Advantage](#)

3. Please describe the district's plans to deliver content in multiple ways so that all pupils can access learning.

District/ PSA Response:

Summer Preschool is prepared to deliver content in multiple ways, so all students can access the learning. In order to make this happen, we commit to: Engaging families and communicating about meeting the needs of children/families.

1. Online learning platforms/apps (Zoom, YouTube, Facebook, Remind, Class Dojo, Goggle Duo, COR Advantage, etc.
2. Hands-on learning packets will be developed allowing for differentiation of work. All materials will be available in two-week learning cycles. The packets are a blend of review and new learning. The activities allow for individualization and support the learning that teachers are providing for students through distance learning. Materials will be printed, picked up, delivered or mailed homes. For those children without technology, the main mode of instruction will be through hands-on learning packets. This will be supplemented with phone conferencing to support instruction.

4. Please describe the district's plans to manage and monitor learning by pupils

District/ PSA Response:

Although children will not be penalized if they are unable to fully participate in the online learning opportunities, we believe that monitoring child learning through a variety of assessments is essential. The assessments administered and the data collected will allow for intentionality as the plan is continued.

Summer Preschool will ensure:

- Learning experiences offered are personalized for the strengths, interests and needs of each child, in consideration of their family, community and culture
- Document observations during live contacts (virtual/phone) or from anecdotes, pictures, or work samples shared by families
- Continue to work with local districts to support children with an Individual Education Program (IEP) or who may need and IEP.
- Be sensitive of each child's culture and home language

- Utilize the ongoing assessment tool to identify learning goals and plan for group lessons and individual learning suggestions to families
- Utilize curriculum resources and goals to ensure the skills, knowledge and concepts for all domains of learning continue to be supported
- Include information, activities, and/or resources for children and families to facilitate the transition to kindergarten
- Include an activity that will bring closure to the school year
- Include an activity that will bring closure to the school year

5. Please attach a budget outline estimating additional expenditures associated with the Plan and sources of revenue to pay for those expenditures.

District/ PSA Response:

Our submitted budget meets our program's needs. In order to ensure that we are able:

- To fund training and professional learning for our teachers to better prepare them to virtually deliver instruction and connect with students.
- To fund virtually delivered professional development opportunities.
- To purchase devices needed to support the training opportunities offered to our teachers.

In order to comply with reporting mandates, we will consult and work closely our Early Childhood Consultant at Wayne RESA to approve budget amendments prior to spending. We will note all changes and approvals for future audit purposes. Budgets would include:

- |                                                                           |                 |
|---------------------------------------------------------------------------|-----------------|
| • Purchase of learning supplies such as paper, pencils, crayons, etc.     | \$200.00        |
| • Materials to do small group activities                                  | 50.00 per child |
| • Printing costs (paper and machine copy cost)                            | 150.00          |
| • Mailing costs (envelopes, postage)                                      | 150.00          |
| • Personnel time for printing, preparing and delivering                   | 600.00          |
| • Fuel cost- mileage                                                      | 300.00          |
| • Cost of online instructional platform and any related software/websites | 50.00           |
| • Laptop                                                                  | 300.00          |
| • Hot spots/connectivity/increased WI-FI capacity                         | 40.00           |
| • Devices/maintenance                                                     |                 |

6. Please describe the manner in which district administrators, board members, teachers, and any representatives of teachers collaborated in development of the Plan.

District/ PSA Response:

Summer Preschool values the opinions and ideas of all stakeholders. For this reason, we included each of the following groups as we worked to develop a comprehensive plan for providing continuity of learning.

- Our Administrative Staff and Teaching Team
- Early Childhood Consultants -Linda Thomas
- Early Childhood Specialists (ECS) – Alicia Williams
- Advisory Committee and Families

7. Please describe the methods the district will use to notify pupils and parents or guardians of the Plan.

District/ PSA Response:

To ensure all stakeholders are aware of the Plan, and that the Plan is executed well, we will develop a clear, consistent, concise, and accessible communication plan. Elements of our communication plan includes a variety of methods we will use to notify children and parents or guardians of the Continuity of Learning Plan and keep them connected/engaged throughout the execution of the Plan.

Methods include, but are not limited to, the following:

- Direct Person-to-Person Telephone Calls
- Regular US Mail – Letter mailed to families
- Email
- text
- Zoom Meetings
- Goggle Duo
- Direct Person-to-Person Telephone Calls
- Flyers/ Newsletter
- Website

8. Please provide an estimate of the date on which the district will begin implementation of the Plan, which must be no later than May 7, 2020

District/ PSA Response:

It is our goal to offer our children remote learning options as soon as possible. To that end, Summer Preschool is committed to thoughtfully and systematically roll out this comprehensive implementation on May 7, 2020.

9. Please describe the assistance, to the extent feasible, to pupils enrolled in any postsecondary dual enrollment courses under Public Act 160 of 1996, as amended, MCL 388.511 to 388.524, and Career and Technical Preparation Act, 258 PA 2000, as amended, MCL 388.1901 to 388.1913, in completing the courses during the 2019-2020 school year.

District/ PSA Response

dual enrollment courses under Public Act 160 of 1996, as amended, MCL 388.511 to 388.524 and Career and Technical Preparation Act, 259 PA 2000 as amended, MCL 388.1901 to 388.1913 completing the courses during the 2019 – 2020 school year.

District/ PSA Response:

NA

10. Please describe how the district will continue to provide or arrange for continuation of food distribution to eligible pupils.

District/ PSA Response:

During the public health crisis, all children are eligible to receive food from the center or distribution sites. Summer Preschool is supporting families with obtaining meals by doing the following:

Regularly providing families with resources as to where meals are being distributed <https://www.greatstartwayne.org/food>), Free Food Daily [detroitdabo@gmail.com](mailto:detroitdabo@gmail.com)

11. Please confirm that the district will continue to pay school employees while redeploying staff to provide meaningful work in the context of the Plan, subject to any applicable requirements of a collective bargaining agreement.

District/ PSA Response:

Summer Preschool Early Learning Center confirms that we continue to pay GSRP employees, while redeploying staff to provide meaningful work in the context of the Plan. Non-teaching team staff will support the implementation of our plan. They will assist with phone calls, making hands on learning packets, and material delivery, to the extent that they can do so safely.

12. Provide describe how the district will evaluate the participation of pupils in the Plan.

District/ PSA Response:

Assessments are not required to be submitted as a regular spring program requirement, however staff will:

- Utilize the COR assessment tool to identify learning goals and plan for group lessons and individual learning suggestions to families.
- Utilize HighScope curriculum and other hands on learning resources and goals to ensure the skills, knowledge, and concepts for all domains of learning continue to be supported.
- Document “observations” during live contacts (virtual/phone) or from anecdotes, pictures, or work samples shared by families.
- Continue ongoing assessment for each child to the fullest extent possible to allow for intentionality as the plan is continued.
- Provide for a learning activity or event at least four times weekly.
- Staff will keep logs of all contacts, including virtual meetings with children.

In order to evaluate the participation of the children, teachers will engage in the following activities as appropriate:

- Take attendance at all virtual meetings.
- Teachers and/or designated personnel will connect to any family of a child who did not participate in the session or learning experience and log the interaction in the contact log.
- Every effort will be made to reach every child and family for the duration of the plan, with respect and allowance for family choice regarding their level of participation. If a family should turn down the option to participate in the plan, the date of the parent opt out will be documented in the log.
- Each plan includes a year-end “conference” with each family.



13. Please describe how the district will support the efforts of the intermediate district in which the district is located to mobilize disaster relief childcare centers as described in Executive Order 2020-16 or any executive order that follow it.

District/ PSA Response:

Summer Preschool Early Learning Center stands ready to mobilize disaster relief child care centers by opening classrooms, when called upon for support, if necessary. We are aware of the coordinated efforts of Wayne RESA and are in contact regularly regarding the needs.

Wayne Regional Educational Service Agency (Wayne RESA) is working in cooperation with our local school districts, PSAs, and Community Based Organizations to coordinate emergency childcare for children birth-12 years old for the Critical Workforce that is working daily to support our community throughout the public health crisis. The Early Childhood Support Network (ECSN), United Way, 2-1-1, and the Great Start Collaborative are all working in concert with us to ensure childcare sites are open, safe, and following all DHHS licensing regulations as they provide care to the children of the Critical Workforce.

These efforts are being coordinated per Governor Whitmer's Executive Orders on Expanded Child Care Access during the COVID-19 Emergency.

14. Please describe how the district will provide mental health supports to pupils affected by a state of emergency or state of disaster prompted by COVID-19.

District/ PSA Response:

We are committed to providing ongoing mental health support to children affected by our state of emergency or state of disaster prompted by COVID-19.

The Children's Center

79 W. Alexandrine St

Detroit, Michigan 482301

Phone: (313) 831-5535

Development Centers Early Childhood/SEC

17321 Telegraph

Detroit, Michigan 48219

Staci Belanger:

Phone: 313-531-2500

Great Start Collaborative Wayne County

Amber Anderson

Care Coordinator

Help Me Grow Michigan

(313) 410-4588

(313) 919-5386

[www.helpmegrow-mi.org](http://www.helpmegrow-mi.org)

- Staff will encourage and support families to create predictable routines for active learning and play.
- Strive for at least one weekly contact with every family to check-in with children with a focus on talking about feelings (telephone calls/virtual conferences by teachers, social workers, counselors, administrators, etc.)

Information on predictable routines and feelings to share with families can be found here:

- [Webinar on Routines by Conscious Discipline](#)
- [Printable Routine Template and Instructions](#)
- [How to Create a Daily Schedule with Young Children](#)
- [Emotional Safety for Adults webinar and resources](#)

Email a Wayne RESA Emergency Childcare Coordinator

- Lena Montgomery [montgol@resa.net](mailto:montgol@resa.net)
- Kaitlyn Carpen [carpenk@resa.net](mailto:carpenk@resa.net)

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Name of District Leader Submitting Application: Summer Preschool Early Learning Center

Date Approved:

Name of ISD Superintendent/Authorizer Designee: Date

Submitted to Superintendent and State Treasurer:

Confirmation approved Plan is posted on District/PSA website: